



Dist.
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Seventh meeting of the Caribbean Development Roundtable

Twenty-ninth session of the Caribbean Development
and Cooperation Committee

Paramaribo, 12–14 October 2022

INFORMATION NOTE FOR PARTICIPANTS

I. General

1. **The seventh meeting of the Caribbean Development Roundtable** will be held at the Royal Torarica Hotel, Kleine Waterstraat 10, Paramaribo, Suriname, Tel: +597 473 500, Fax: +597 473 808, website: <https://royaltorarica.com/en>. The meeting will take place in the Royal Ballroom from 12 to 13 October 2022.
2. **The twenty-ninth session of the Caribbean Development and Cooperation Committee** will be held at the Royal Torarica Hotel, Kleine Waterstraat 10, Paramaribo, Suriname, Tel: +597 473 500, Fax: +597 473 808, website: <https://royaltorarica.com/en>. The meeting will take place in the Royal Ballroom on 14 October 2022.
3. Both meetings will be hybrid. Links to join the meetings online will be provided to remote participants once they submit the online registration form.

II. Online registration and identification badges

4. Participants attending the meetings are required to register beforehand by completing the online registration form which can be accessed by clicking [here](#) or by copying and pasting the following link: <https://eventos.cepal.org/event/81/registrations/>.

Please note that registering through the online system does not exempt delegations from the requirement to provide official notification of the name of the head of delegation and all accompanying members.

5. Participants will be issued identification badges which, for security purposes, must be shown/worn at all meetings. Participants are advised that only those holding valid meeting badges will have access to the meeting rooms.

III. Meeting documents

6. Documentation will be made available electronically prior to the meetings on the following websites:
- Seventh meeting of the Caribbean Development Roundtable: <https://bit.ly/CDR-2022>.
 - Twenty-ninth session of the Caribbean Development and Cooperation Committee: <https://bit.ly/CDCC-2022>.
7. Participants are encouraged to bring their computers or other mobile devices since only a limited number of printed documents will be available.
8. Documents approved for circulation and/or distribution should be sent in an electronic format to the ECLAC secretariat. The secretariat will then undertake to electronically circulate these documents.

IV. Language

9. The working language of the seventh meeting of the Caribbean Development Roundtable is English. The working documents of the meeting will be made available in English only. There will be no interpretation.
10. The working language of the twenty-ninth session of the Caribbean Development and Cooperation Committee is English. Interpretation in English, French and Spanish will be provided.

V. Internet access

11. Wireless Internet access (Wi-Fi) will be available in the conference room and the delegates' lounge. The password for the Wi-Fi will be given to participants upon their arrival in the conference room.

VI. Hotel accommodation

12. Participants should make their reservations at the following hotels where ECLAC has blocked a number of rooms at a preferential rate:

Hotel	Rates
<p>Royal Torarica Hotel (<i>meeting venue</i>) Kleine Waterstraat 10, Paramaribo tel: +597 473 500 Fax: +597 473 808 Website: https://royaltorarica.com/en</p> <p>Ravia Rommy Sales Account Officer Phone: +597 471 500 ext. 5259 Email: corporate@torarica.com</p>	<p>Standard room: USD 159, per person, per night Group code: ECLAC2022 Rate is inclusive of breakfast, Wi-Fi, taxes and service charges.</p> <p><u>Cut-off date for bookings: 3 October 2022</u> After that date, the regular rates will be applicable and the hotel will not be able to guarantee room availability.</p>

Hotel	Rates
<p>Courtyard by Marriott Paramaribo Anton Drachtenweg 50-54, Paramaribo, Tel: +597 456 000 Fax: +597 456 677 Website: www.courtyardparamaribo.com</p> <p>Priscella Dragt Sales Executive Email: priscella.dragt@courtyard.com</p> <p>Milka Becker Reservations Agent Email: milka.becker@courtyard.com</p>	<p>Double Queen (two queen beds) Single USD 153 Double USD 176 Triple USD 234</p> <p>King Room (one king bed) Single USD 153 Double USD 176</p> <p>Rates are inclusive of breakfast, Wi-Fi, taxes and service charges.</p> <p><u>Cut-off date for bookings: 4 October 2022</u> After that date, the regular rates will be applicable and the hotel will not be able to guarantee room availability.</p> <p>ECLAC rate offer is valid from 10 to 17 October 2022.</p>
<p>A credit card number is required to secure your booking, as the hotels will not hold any reservation without a guarantee.</p> <p>Please also note that participants are responsible for making their hotel reservations and for paying for their own accommodation.</p>	

VII. Immigration requirements

13. All visitors to Suriname must have (i) a passport valid for six months from the date of departure, (ii) return ticket to country of embarkation, (iii) intended address/proof of accommodation and (iv) proof of sufficient funds to support themselves during their stay.

14. The Ministry of Foreign Affairs, International Business and International Cooperation of Suriname has waived the visa entry fee. Instead, participants travelling to Suriname will be required to complete the visa application form (available on [page 10](#) of this document) and to provide the following documentation:

- Visa application form with photograph (please take note of the photograph specifications: <https://suriname.vfsevisa.com/suriname/online/home/photo-specification>)
- Passport biodata page
- Invitation letter from ECLAC
- Itinerary
- Proof of accommodation (hotel reservation)

This documentation should be emailed to: sec.protocol.mofa@gov.sr and audrey.christopher@gov.sr, cc: aurelie.quiatol@un.org at least one week prior to your intended departure date. Copies of your documents should also be presented to the immigration officer at the port of entry.

15. Please be advised that holders of passports from CARICOM countries that are signatory to visa exemption agreements with the Republic of Suriname, are exempt from this visa application.

16. For the list of countries whose citizens require a visa, please visit the VFS Global, Suriname e-visa website: <https://suriname.vfsevisa.com/suriname/online/home/who-can-apply-for-eVisa>.

VIII. Health

17. It is the responsibility of all participants to ensure that they have all the vaccinations required to travel to Suriname.

18. The latest advisory on COVID-19 is available on [page 6](#) of this document. Please follow the official guidelines on COVID-19 provided by the Government of Suriname.

19. A yellow fever vaccination certificate is required for travellers arriving from countries with risk of yellow fever transmission, as well as for travellers having transited through a country with risk of yellow fever transmission. The list is available at [https://www.who.int/publications/m/item/countries-with-risk-of-yellow-fever-transmission-and-countries-requiring-yellow-fever-vaccination-\(may-2021\)](https://www.who.int/publications/m/item/countries-with-risk-of-yellow-fever-transmission-and-countries-requiring-yellow-fever-vaccination-(may-2021)).

20. In case of accident or sickness during the meeting, please notify one of the members of the ECLAC secretariat immediately. It is the participants' responsibility to take out at their own expense, or at the expense of their nominating organization, any personal insurance policy they may deem necessary for this meeting.

IX. Local transport

Airport transfer

21. The Government of Suriname will provide transportation for Ministers from the Johan Adolf Pengel International Airport to the hotel and back.

22. Participants can contact their respective hotels to make arrangements for shuttle transportation from the airport to the hotel and back.

X. Responsibility

23. The United Nations will not assume responsibility for the following expenditures:

- (a) Travel insurance, accident insurance, medical, dental bills or hospitalization fees in connection with their attendance at the meeting.
- (b) Compensation in the event of death or disability of participants in connection with their attendance at the meeting.
- (c) Any loss or damage to personal property of participants while attending the meeting, or losses or damages claimed by third parties, as a result of negligence on the part of the participants.
- (d) Any other expenses of a personal nature, not directly related to the purpose of the meeting.

XI. Coordination of the meetings

24. The meetings are being organized by the Economic Commission for Latin America and the Caribbean subregional headquarters for the Caribbean, and the Government of Suriname.

25. For additional information on the seventh meeting of the Caribbean Development Roundtable, please contact Sheldon McLean, Coordinator, Economic Development Unit, Tel: +868 224 8074, email: sheldon.mclean@un.org or Ella Gaspard, Programme Management Assistant, Economic Development Unit, Tel: +868 224 8066, email: ella.gaspard@un.org.

26. For additional information on the twenty-ninth session of the Caribbean Development and Cooperation Committee, please contact Sita Inglefield, Personal Assistant to the Director, Tel: +868 224 8062, email: sita.inglefield@un.org.

27. For information on logistics for both meetings, please contact Aurélie Quiatol, Meetings Services focal point, tel: +868 224 8071, email: aurelie.quiatol@un.org.

28. For protocol matters, please contact Audrey Christopher, Chief of Protocol, Ministry of Foreign Affairs, International Business and International Cooperation of Suriname, email: sec.protocol.mofa@gov.sr and audrey.christopher@gov.sr.

XII. Country information

29. Suriname is located on the north-east coast of South America. The country is bordered by Guyana to the west, Guiana (French) to the east, and Brazil to the south. The climate in Suriname is tropical with high humidity. The average temperature is 28°C throughout the year. The capital city is Paramaribo.

30. The official language is Dutch. English is widely understood and spoken in hotels and commerce.

31. Electricity: major hotels offer 220V connection and standard frequency of 60 Hz. Standard plug types used in hotels are illustrated as follows:



Participants are advised to bring their own plug adapters for their laptops and other electric devices.

32. The currency is the Surinamese dollar (SRD). The United Nations rate of exchange as at 1 September 2022 is SRD 24.6=US\$ 1. United States dollars and credit cards are widely accepted.

33. For additional information on Suriname, please visit the following website: <https://www.surinametourism.sr/>.

REPUBLIC OF SURINAME



**MINISTRY OF FOREIGN AFFAIRS,
INTERNATIONAL BUSINESS AND INTERNATIONAL COOPERATION**

COVID-19 Measures for Passengers travelling to The Republic of Suriname

Considering the recent COVID-19 developments, it is necessary to convey the updated provisions of the Republic of Suriname for persons travelling to Suriname starting April 13, 2022.

From 13 April 2022 until further notice, only flights from the following countries are permitted in Surinamese airspace:

- The Netherlands, the Netherlands Antilles, Guyana, French Guiana, Brazil, Panama, Trinidad & Tobago and the United States of America, Cuba and the Dominican Republic: outbound and inbound flights for cargo and passenger traffic.
- Haiti: Inbound and outbound passengers are allowed given that they are residents of Suriname or have explicit written permission of the Government of the Republic of Suriname to travel to Suriname.

a. Fully vaccinated persons who are travelling by air will be required to present the following documents:

- Proof of complete vaccination with a WHO EUL COVID-19 vaccine or a COVID-19 recovery certificate not older than six (6) months.
- Valid travel documents.
- Yellow fever certificate for persons traveling from or transiting countries with risk of yellow fever transmission.

b. Guyana and French Guyana

Persons who are fully vaccinated or can present a COVID-19 recovery certificate not older than six (6) months and have stayed in Guyana or French Guyana at least 14 days and are travelling to Suriname by land **do not need** to submit a Negative SARS-CoV-2 PCR or a negative SARS-CoV-2 antigen test result.

c. Persons who are not or not-fully vaccinated against COVID-19 will be required to present the following documents:

Persons who are not or not-fully vaccinated against COVID-19 **no longer need permission** from the Surinamese authorities to travel to Suriname.

REPUBLIC OF SURINAME



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However, the following conditions are applicable:

- i. Present before departure a negative SARS-CoV-2 PCR test result not older than 48 hours **or** a Negative SAR-CoV-2 antigen test result not older than 24 hours, issued by an accredited medical test entity.
- ii. Valid travel documents.
- iii. Yellow fever certificate for persons traveling from or transiting countries with risk of yellow fever transmission.

d. Not or not fully vaccinated persons traveling abroad

Surinamese nationals and residents who need to travel abroad must take into account the entry measures of those countries to which they travel to as well as the entry measures for re-entering Suriname.

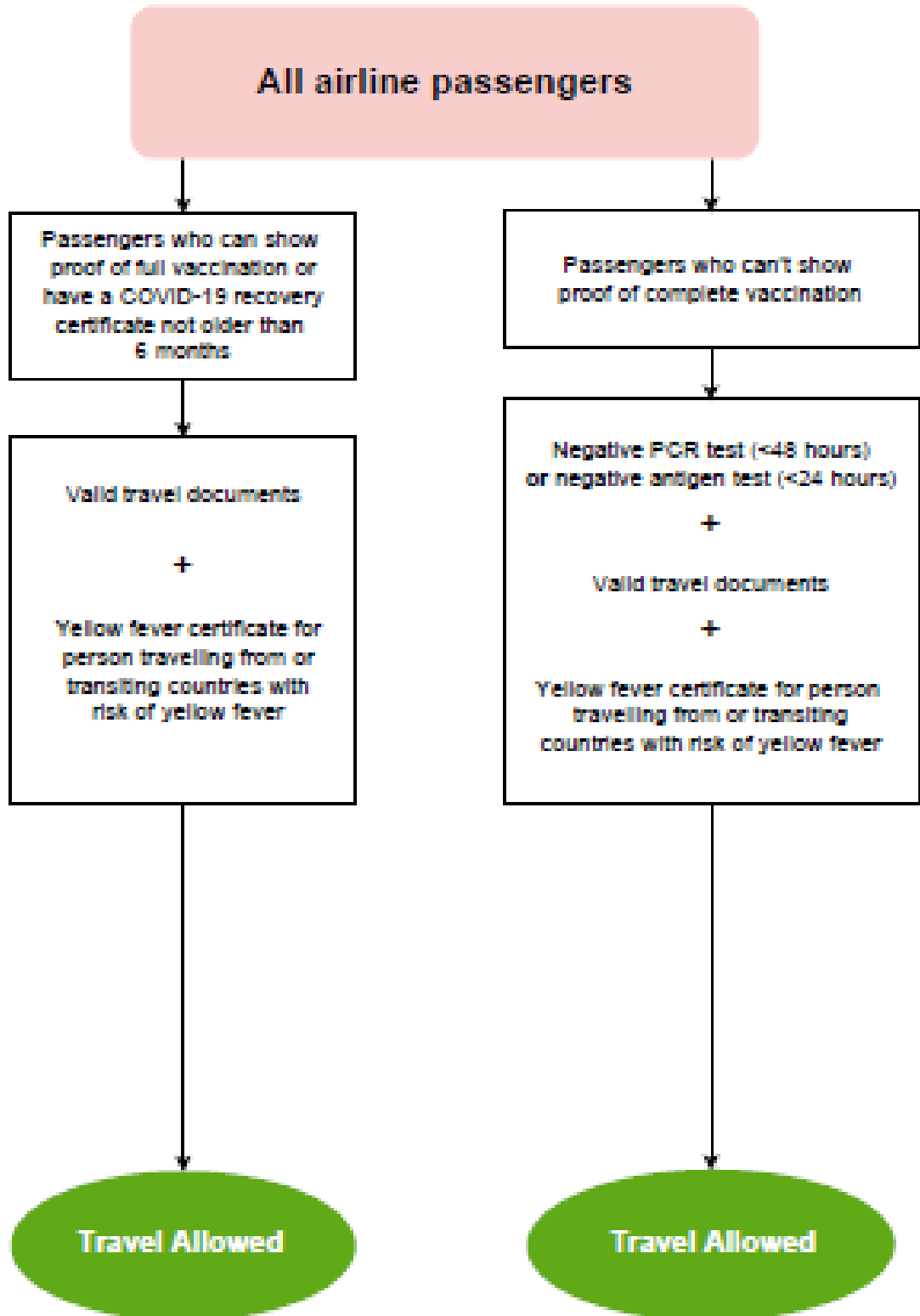
Important Information:

- A person is considered fully vaccinated 2 weeks after the last COVID-19 vaccination shot (for Johnson & Johnson/Janssen, only 1 shot is required).
- Fully vaccinated also includes persons who after being tested positive for COVID-19, from 14 days to 6 months ago with a COVID-19 recovery certificate showing the relevant test results (SARS-CoV-2 RT-PCR and CT value).
- The vaccines accepted are: AstraZeneca (Vaxzevria), AZD1222 (SK Bioscience Co Ltd.), Covishield, Covaxine, Janssen, Moderna, Pfizer-BioNTech, Sinopharm and Sinovac.
- The following vaccines are also accepted Soberana 1, 2, plus or Abdala or Spoutnik V under the condition that travelers also present a negative SARS-CoV-2 PCR test result not older than 48 hours issued by an accredited medical test entity before departure and a SARS-CoV-2 antigen test must be taken 3 days after arrival in Suriname. The test condition is regardless of the incidence rate of the departing country.
- Children under the age of 18 years are exempted from the vaccination requirement.
- Children under the age of 12 years are exempted from the requirement to present a Negative SARS-CoV-2 PCR or a negative SARS-CoV-2 antigen test result.
- Vaccination against yellow fever is required if arriving within six (6) days after leaving or transiting countries with risk of yellow fever transmission. The yellow fever certificate must be issued 10 days before arrival.

Paramaribo, 15 April 2022



**COVID-19 Measures for Passengers travelling to The Republic of Suriname
13 april 2022**



**COVID-19 Measures for Passengers travelling to the Republic of Suriname
from Guyana and French Guiana**

